
Continuous Professional Development

As we fast approach the end of the current CPD period it is the responsibility of all Trainers, Assessors and Providers to have submitted at least the minimum amount of hours for the current period. To avoid any last minute scrambling around for evidence because hours have been rejected then submit as soon as possible in Skills Backbone allowing time for changes, if required.

NSAR's QA Team is delighted to report that CPD submissions this period continue to evidence and increase quality for many individuals and providers. Mid-term reviews submissions have seen a positive impact. This review mid-way through the period offers comfort and guidance that the hours already uploaded can be either accepted or if work is required then there is plenty of time for change.

CPD reviews is your chance to shine and explain how you have gone that extra mile to improve your delivery and therefore impacting quality on the infrastructure.

The NSAR CPD guidance is available on the NSAR website to guide and support : <https://www.nsar.co.uk/qa-resources/>

CPD entries seen have been of a great standard. These activities seen will improve both your knowledge and delivery and will really benefit your learners.

For those individuals who currently have not yet started to document any hours you will impact your Training & Assessment Provider from gaining Gold status.

Please be reminded that CPD is mandatory to your role as Trainers & Assessors and not completing these required hours are a breach of RTAS.

REMEMBER:

The Deadline is 30th June 2022 – only 22 Days remain

NSAR - Briefing Note 24

Trainers - Areas to find CPD

- ✓ Observations for upskilling or Mentorship
- ✓ Online courses completed through the year
- ✓ Any webinars with NSAR or working alongside Industry
- ✓ Material created to assist with delivery
- ✓ Any initial courses completed
- ✓ YouTube videos related to delivery or the industry
- ✓ Operational duties completed
- ✓ Remember to always complete each description and detail how activities benefit your delegates. Do not use N/A in boxes.



Training Managers – Ways to improve CPD in your department:

- ✓ Standardisation / Meetings
- ✓ Email reminders
- ✓ Ensuring Feedback from IQA activity is given
- ✓ Ensuring Feedback from delegates is given
- ✓ Reviewing any gaps in H&S for the department

CPD 2022-2023

For those that have completed their CPD for this period, start to discuss with your Training Managers plans for the next period. By reflecting on previous meetings, observations, CPD feedback, Assurance Visits, Verification etc., can help you in finding gaps and therefore CPD opportunities.

Any CPD issues you are facing please contact NSAR using the Freshdesk system so we can provide guidance and support.

QA Team