

## GUIDANCE NOTE

### Post Production Technical Operator (ST0696)

Issued: 4<sup>th</sup> August 2020

NSAR has been alerted to a number of discrepancies within the appendices within the Assessment Plan, relating to the following criteria:

- **K10:** Understand why it is business critical to use unambiguous labelling of content, clock numbers and file naming conventions
- **K16:** Understand the principles of high speed file transfer across Local Area Networks (LAN) and Wider Area Networks (WAN)

Both of these criteria are highlighted as sitting within the Profession Discussion in Appendix 1 and in the Practical Demonstration and Knowledge Test respectively in Appendix 2.

#### OUTCOME OF REVIEW

Whilst it would appear that the text in the wrong place in Appendix 1, the assessment criteria references (K10 and K16) mirror those within Appendix 2. The guidance is therefore as follows:

Assessment Criteria	Assessment Methodology
<b>K10:</b> Understand why it is business critical to use unambiguous labelling of content, clock numbers and file naming conventions	To be assessed within the Practical Demonstration, bringing it in line with Duty 2: Preserve or create audio, video and data content at the best quality possible as it passes through the post production department, in line with industry standards and client requirements
<b>K16:</b> Understand the principles of high-speed file transfer across Local Area Networks (LAN) and Wider Area Networks (WAN)	To be assessed within the Knowledge Test